

~~CONFIDENTIAL~~COPY NO. 3612 August 1946CENTRAL INTELLIGENCE GROUPCHANGES NO. 2 TO  
CIG ADMINISTRATIVE ORDER NO. 6

Reference is made to CIG Administrative Order No. 6, 22 July 1946. The following outlines the organization and functions of the Interdepartmental Coordinating and Planning Staff (short title ICAPS) and will constitute Plate 3 of the charts attached to CIG Administrative Order No. 6:

INTERDEPARTMENTAL COORDINATING AND PLANNING STAFF

1. The Interdepartmental Coordinating and Planning Staff will function under the direction of a chief appointed by the Director of Central Intelligence. In the chief's absence, ICAPS will be under the direction of such member of the staff as he may designate. No functional sub-division of the staff is contemplated at this time. Its members will form working groups from time to time to handle procedures, policies, studies, plans, and liaison relative to intelligence matters of CIG and of the State, War, Navy and other governmental departments concerned.

2. ICAPS acts for the Director of Central Intelligence in the coordination of intelligence activities related to the national security, and in the preparation of recommendations regarding the establishment of overall policies, plans and procedures to assure the most effective accomplishment of the national intelligence mission.

3. In discharging these responsibilities this staff will maintain continuous supervision of the planning and coordination of the intelligence activities of the Central Intelligence Group. It will focus its activities on the coordination of the intelligence activities of the State, War, Navy and other governmental departments and individuals concerned, to assure that:

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a. The facilities of each activity are adequate to discharge its responsibilities; no

b. All appropriate fields of intelligence endeavor are adequately covered; no

c. The facilities of the Central Intelligence Group are operating to provide the best possible service to the State, War, Navy and other governmental departments and individuals concerned; no

d. Raw information from all sources is received by the Central Intelligence Group and, where appropriate, promptly distributed to the State, War, Navy and other governmental Departments and individuals concerned; no

e. The intelligence requirements of the State, War, Navy and other governmental departments and individuals concerned are adequately met; no

f. Methods, procedures and controls are adequate within the Central Intelligence Group and the State, War, Navy and other governmental departments for the expeditious collection and integrated research and evaluation of information, and for the prompt dissemination of strategic and national policy intelligence. no

4. To the end that ICAPS may fully discharge its responsibilities concerning intelligence matters, the Executive Director, after an appropriate review for administrative coordination, will refer to ICAPS for overall planning and policy coordination all proposed policies, plans and procedures related to intelligence matters which may originate in the offices of CIG. Wherever practicable, policies, plans and procedures initiated by offices of CIG will be coordinated with ICAPS from their inception. Any new projects requiring consultation with the intelligence agencies of the government must be so coordinated. In discharging its responsibilities, ICAPS may request the offices of CIG to conduct such studies or to provide

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such personnel or other assistance to ICAPS as it considers necessary to assist it in the conduct of its studies. Such requests will normally be forwarded to the offices through the Executive director for administrative coordination. Exceptions to the foregoing procedure will be matters pertaining to the Office of Special Operations, over which the Director of Central Intelligence maintains direct control. On such matters, ICAPS will make recommendations for coordination and planning to the Director, who will issue necessary instructions to the Assistant Director for Special Operations.

5. ICAPS will make recommendations concerning new plans and policies or changes in existing policies relating to intelligence matters to the Executive Director for policy decision by the Director. ICAPS shall call on the Executive Office for such assistance as it may require in the final drafting of documents being prepared for the approval of the Director or for presentation by the Director of the NIA.

6. ICAPS will act for the Director to assure the proper implementation of those intelligence policies, plans and procedures which have been approved by the Director or by the NIA.

7. ICAPS will establish and coordinate the procedures relative to CIG liaison and contacts with the participating agencies of the United States Government pertaining to intelligence and will coordinate the working liaison arrangements and procedures relating to intelligence established by the operating offices of CIG with participating agencies of the United States Government.

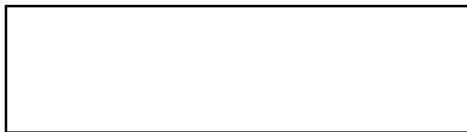
8. In conducting the studies for the coordination of the intelligence activities of the State, War, Navy and other governmental agencies and individuals ICAPS will maintain direct liaison with the various intelligence agencies of the Government and with related individuals and organizations.

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9. ICAPS will provide or arrange for CIG representation relative to intelligence matters on departmental or inter-departmental committees, boards, groups, etc., including committees of the JCS, effecting the necessary coordination in these matters with the Executive Staff and the Operating Offices of CIG.

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